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India to USA (New H1 from outside)

1. Resume with current Address, Experience - Name of the Company they were on payroll, Job Title and Salary – years in chronological reverse order.
2. Degree Certificate with mark sheets (Transcripts) (4-years degree is minimum requirement.)
3. If degree certificate is not available, then consider provisional certificate along with mark sheets (transcripts)
4. If the full degree certificate is in a language other than English, provide a certified translated version along with the original version.
5. S.S.C & Inter mark sheets
6. Diploma & Other course certificates. (Ex: PGDCA etc.)
7. Please provide all the Experience Letters & Certificates.
8. I – 94 Card copy with **clear arrival date**
9. Copies of Passport pages (All pages)
10. Copy of candidates latest pay stub

Note: Please make sure all certificates and documents are in USA legal A4 size 8 1/2x11 Inch. If the documents are not submitted in the specified size, attorney will charge \$1.00 for each such page (If the page size is reduced or enlarged).

If you have any other, questions please visit www.IndSoftUSA.com/h1.html or call us.