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H1 to H1

1. Resume with current Address, Experience - Name of the Company they were on payroll, Job Title and Salary – years in chronological reverse order.
2. Degree Certificate with mark sheets (Transcripts)
3. If degree certificate is not available, then consider provisional certificate along with mark sheets (transcripts)
4. If the full degree certificate is in a language other than English, provide a certified translated version along with the original version.
5. S.S.C & Inter mark sheets
6. Diploma & Other course certificates. (Ex: PGDCA etc.)
7. Experience Letter & Certificates
8. I – 94 Card copy with **clear arrival date**
9. Copies of Passport pages (Only stamped pages along with front and back pages)
10. Copies of all previous H1 approval notices & Education Evaluation Certificate (If available)
11. Copy of candidates latest pay stub
12. Social Security Card along with Driver's license (Both front and back) (If the Drivers license is not available then just send the Social Security card)

Note: Please make sure all certificates and documents are in USA legal A4 size 8 1/2x11 Inch. If the documents are not submitted in the specified size, attorney will charge \$1.00 for each such page (If the page size is reduced or enlarged).

If you have any other, questions please visit www.IndSoftUSA.com/h1.html or call us.